

Class I Structure Permit Application
Improvement Location Permit and
Building Permit

Fayette County Area Plan Commission
111 West 4th Street
Connersville, IN 47331
765-825-9808
(F) 765- 827-4352

This Application must be completed in order for the Area Plan Commission Office to issue any permits.

1. PROPERTY INFORMATION / LOCATION

Parcel Number: _____
Legal Description: _____
Building Site Address: _____
Parcel Size (Acres or Square Feet): _____ Linear Feet of Road Frontage: _____
Township Name: _____ Section: _____ Township: _____ Range: _____
Zoning District: _____

2. PROPERTY OWNER / LEASE HOLDER INFORMATION

Property Owner / Lease holder (applicant): _____
Address: _____
Contact Information
Phone Number: _____ Mobile Phone Number: _____ Fax: _____
Email: _____

3. CONTRACTOR INFORMATION

General Contractor Name: _____
Address: _____
Contact Information
Phone Number: _____ Mobile Phone Number: _____ Fax: _____
Email: _____

Plumbing Contractor Name: _____
Address: _____
Indiana Plumbing License Number: _____
Contact Information
Phone Number: _____ Mobile Phone Number: _____ Fax: _____
Email: _____

Electrical Contractor Name: _____
Address: _____
Contact Information
Phone Number: _____ Mobile Phone Number: _____ Fax: _____
Email: _____

Mechanical Contractor Name: _____
Address: _____
Contact Information
Phone Number: _____ Mobile Phone Number: _____ Fax: _____
Email: _____

Concrete Contractor Name: _____
Address: _____
Contact Information
Phone Number: _____ Mobile Phone Number: _____ Fax: _____
Email: _____

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4. PROJECT INFORMATION

Proposed Use: new construction, addition, remodel, change of use, prefabricated structure, storage structure (circle appropriate project type), other _____	
Total Square footage of project: _____	Total Construction costs: _____

5. DOCUMENTATION: The following information must be submitted with the application in order for the application to be processed.

Required documentation	APC Staff Check-off
1. Site plan show the location of existing buildings and proposed construction, sanitary lines, water lines, drainage plan, septic field (if septic used), well location (if well is used), drives, easements, parking, distance from new construction to existing buildings and property lines. The site plan must be drawn to an accurate scale.	
2. A set of construction plans including the floor plan, foundation plan, roof plan and construction details and/or construction notes that demonstrate compliance with the Indiana Building Codes. Construction plans and details must be drawn to an accurate scale.	
3. A Fayette County Septic Permit if septic is to be used.	
4. A Fayette County Well Permit if a well is to be used.	
5. A drive permit for a new drive or curb cut from the Connersville Highway Department, City Street Department, or Indiana Department of Transportation.	
6. Approval from the Connersville Drainage Board for properties within their jurisdiction.	
7. Indiana State Design Release.	

Property Owner

 Name Signature Date _____

Property Owner's Agent

 Name Signature Date _____

Area Plan Commission Staff

 Name Signature Date _____